

Extraordinary (Informal Joint) Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 9 January 2018
Time:	<p>6.00 pm Open Forum</p> <p>At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members in Part 1(A) of the agenda only. Members wishing to speak during this session should if possible, give notice in advance.</p> <p>Who speaks for and for how long will be at the complete discretion of the person presiding.</p>
	<p>6.00 pm <i>(or at the conclusion of the Open Forum, whichever is the later)</i></p> <p>Members of the public who live or work in the Borough (or Forest Heath District) are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1(A) of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>
	<p>6.00 pm</p> <p>The formal meeting of the Cabinet will commence at 6.00 pm or immediately following the conclusion of the informal discussions, whichever is the later, in the Conference Chamber West.</p>
Venue:	<p>Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds IP33 3YU</p>

Membership:	<p>Leader John Griffiths</p> <p>Deputy Leader Sara Mildmay-White</p> <table> <tr> <td>Councillor</td><td>Portfolio</td></tr> <tr> <td>Carol Bull</td><td>Future Governance</td></tr> <tr> <td>Robert Everitt</td><td>Families and Communities</td></tr> <tr> <td>Sara Mildmay-White</td><td>Housing</td></tr> <tr> <td>John Griffiths</td><td>Leader</td></tr> <tr> <td>Ian Houlder</td><td>Resources and Performance</td></tr> <tr> <td>Alaric Pugh</td><td>Planning and Growth</td></tr> <tr> <td>Jo Rayner</td><td>Leisure and Culture</td></tr> <tr> <td>Peter Stevens</td><td>Operations</td></tr> </table>	Councillor	Portfolio	Carol Bull	Future Governance	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																		
Quorum:	Three Members																		
Committee administrator:	<p>Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk</p>																		

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

All Members of Forest Heath District Council's Cabinet will be in attendance to enable informal discussions on the reports listed in Items 4. and 5. below to take place between the two authorities:

Councillor

David Bowman
Andy Drummond
Stephen Edwards
Robin Millar
Lance Stanbury
James Waters

Portfolio

Operations
Leisure and Culture
Resources and Performance
Deputy Leader/Families and Communities
Planning and Growth
Leader

QUORUM: Three Members

On the conclusion of the informal joint discussions, the Cabinet will hold its formal meeting in the Conference Chamber West as follows:

Part 1 (A) - Public

1. Apologies for Absence

2. Open Forum

(This item was undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the non-Cabinet members in relation to Items 4. and 5. inclusive. The Open Forum on Items 6. to 9. inclusive will be subject to the following rules.)

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussions with, non-Cabinet members in **Part 1(B)**. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

3. Public Participation

(Public speaking on Items 4. and 5. inclusive was undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the members of the public. Public speaking on Items 6. to 9. inclusive will be subject to the following rules)

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in **Part 1(B)** of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

(Following the informal discussions held with Forest Heath District Council's (FHDC) Cabinet on Items 4. and 5. below, Members are asked to refrain from partaking in any further discussion. Separate formal meetings of both FHDC and St Edmundsbury Borough Councils' Cabinets will then commence with Members being requested to formally resolve/note Items 4. and 5. below.)

NON-KEY DECISIONS

- 4. Tackling Rogue Landlords: Civil Sanctions Policy** **1 - 16**
Report No: **CAB/SE/18/001**
Portfolio Holder: Sara Mildmay-White
Lead Officers: Andrew Newman and Carole Balding

(For reference purposes, Forest Heath District Council's Report Number is CAB/FH/18/001)
- 5. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 5 December 2017** **17 - 26**
Report No: **CAB/SE/18/002**
Portfolio Holder: Ian Houlder Lead Officer: Jill Korwin

(For reference purposes, Forest Heath District Council's Report Number is CAB/FH/18/002)

Part 1 (B) - Public

- 6. Report of the Performance and Audit Scrutiny Committee: 29 November 2017** **27 - 32**
Report No: **CAB/SE/18/003**
Chairman of the Committee: Sarah Broughton
Lead Officer: Christine Brain

7. Review and Appointment of the Cabinet's Working Parties, Joint Panels and Other Groups 33 - 66

Report No: **CAB/SE/18/004**

Portfolio Holder: Carol Bull Lead Officer: Leah Mickleborough

KEY DECISIONS

8. Newbury Community Centre Project 67 - 72

Report No: **CAB/SE/18/005**

Portfolio Holder: Robert Everitt Lead Officer: Alex Wilson

9. Revenues Collection Performance and Write Offs 73 - 76

Report No: **CAB/SE/18/006**

Portfolio Holder: Ian Houlder Lead Officer: Rachael Mann

10. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

11. Exempt Appendix: Revenues Collection Performance and Write-Offs (paras 1 and 2) 77 - 78

Exempt Appendix 1 to Report No: **CAB/SE/18/006**

Portfolio Holder: Ian Houlder Lead Officer: Rachael Mann

(This exempt appendix is to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual.)

(No representations have been received from members of the public regarding this item being held in private.)